## Cleaning of amenities checklist (daily)

This checklist has been developed to assist park operators with identifying and addressing amenities cleaning requirements, this checklist is a generic guide and does not cover all possible hazards, risks and compliance requirements.									
Week commencing:/ Amenities block reference or no:									
Instructions: Initial the checklist items as you complete them, NA items not relevant, note down any actions issues (report all safety / maintenance issues).									

Inspection and task checklist:	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Comments / issues / actions:
Gather all cleaning supplies (gloves, bags, cleaning agents, disinfectant, vacuum, mop, dust pan, wipes).								
Ensure that the required safety apparel and PPE is worn when cleaning (gloves, safety glasses etc).								
Is the amenities block clear of people / unoccupied (knock or call out).								
Has safety signage been installed identifying that cleaning is in progress and slippery when wet floors.								
Is the bathroom areas including taps, sinks, showers and toile s free from damage and in working order.								
Is electrical equipment and outlets free from damage and in worling order.								
Is all ighting working and free from flickering.								
Has rubbish been removed and bag liners replaced.		SAI	MPLE - IN	TENTION	ALLY FAD	ΞD		
Have toilet bowls been scrubbed and all cubicle surfaces beer wiped down / disinfected.								
Have toilet floor areas been mopped / disinfected (using a sepa ate mop and bucket to other areas).								
Have showers been scrubbed and all surfaces been wiped dow / disinfected.								
Have mirrors been cleaned and are streak free.								

Inspection and task checklist:	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Comments / issues / actions:
Have all surfaces and common touch points been cleaned.								
Have floor areas been swept and mopped.								
Have toilet paper, soap, hand towels and other supplies been restocked.	SAN	1PLE - IN	TENTION	ALLY FAD	ED			
Have maintenance requirements been reported and recorded on the maintenance log.								
Have any safety issues been identified which requires the amenities to be removed from services.								
Has a final check been conducted to ensure the amenities is clean, and in good condition.								
Additional comments:								