


This safe operating procedure is a generic guide and does not cover all possible hazards and risks. It should be used in conjunction with a risk assessment, training, manufacturers requirements and other relevant references.


PROCEDURE DETAILS:

Procedure:	Tractor	Effective date:	Insert
Reference number:	HSMS-SOP-XXX	Review date:	Insert

POTENTIAL HAZARDS AND RISKS SUMMARY:

	<ul style="list-style-type: none"> • Contact, crush or entanglement with moving parts. • Impact with people, plant and structures. • Rollover. • Noise. • Refuelling chemical and fire risk exposures. • Mechanical failure. • Unsafe acts and operations.
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PERSONAL PROTECTIVE EQUIPMENT:

	Foot protection must be worn		Protective clothing must be worn
	Hearing and eye protection must be worn		Sun protection must be worn

PRE-OPERATIONAL CHECKS:

- Check that the maintenance information, tags or stickers are in date.
- Check that all guards are in place, functional and secured.
- Check the roll over protective structure (ROPS) is in sound condition and secured.
- Check the power take-off (PTO) guard is in place and in sound condition.
- Check the fluids including oil, hydraulics, fuel and coolant.
- Check the hitch and frame for signs of wear or damage such as cracks.
- Check the hydraulic rams, hoses and couplings for signs of wear, damage and leaks.
- Check all tyres for wear or damage and pressure.
- Check that hitch points, equipment and safety chains are secured.
- Check the lights and warning devices are in working order.
- Check the seatbelt is in working order.
- Check the work areas for contact and impact hazards and establish safe travel paths.